

CASS Continuing Education Program (CEP)

Frequently Asked Questions

| Question | Answer |
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| How will I submit my professional learning for CEP credits? | An online solution is being developed. You will log into the CASS website and submit online. Over time, you will be able to see a record of your historical professional learning and alignment to the competencies. |
| When do I submit my professional learning for CEP credits? | Anytime after July 1, 2024. The CEP credits will be calculated on an annual basis from July 1 to June 30. |
| Why do I have to earn 30 credits? | All legislated professional associations require members to earn professional learning credits. The 30 credits fits well into the current professional learning practice of regulated members and offers opportunity to submit most of your professional learning for recognition of credit. |
| I am a new member and still working on my certification coursework. Will the coursework count towards CEP credits? | Yes. LQS and SLQS coursework can be counted towards CEP credits. See Accreditation Requirements Chart for more information. |
| What happens after 5 years? Do I have to take my core courses again? | No, you will only take your core courses once. When you have completed your core courses, you will continue with professional learning identified in the Accreditation Requirements Chart such as self-directed professional learning, CASS committee work, mentorship, etc. |
| Why 7 core courses? | The core courses are a natural alignment to the competencies found within the LQS and SLQS. For example, building and fostering effective relationships or leading learning and instructional leadership. The LQS and SLQS comparison chart makes these alignments visible. |
| What will be the topics for the core courses? | The competencies will provide the overall desired result of the professional learning, but the specific topics and activities will be decided upon by a team of regulated members led by a course designer. |

Handout for 2023 CASS Annual Conference

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| <p>Will the online core courses be synchronous or asynchronous?</p> | <p>Synchronous. The online courses will be facilitated, cohort-based, and scheduled at a variety of times throughout the year.</p> |
| <p>How do I apply for CEP credits so my self-directed professional learning can replace a core course?</p> | <p>An application procedure will be developed for you to submit your request to an Accreditation Review Committee. Membership for the committee will consist of regulated members that will review your request and determine the outcome. You could follow this procedure up to three times to have three core courses replaced with your own professional learning.</p> |
| <p>Will I have to write an exam or do homework as part of a core course?</p> | <p>No exam, but there may be pre-reading, a survey, or an email message to complete before a course starts. Your homework and post-learning activities will be up to you as you strive to apply your new learning within your own context.</p> |
| <p>What is the difference between certification and accreditation?</p> | <p><i>Certification</i> confirms the meeting of a standard such as the LQS or SLQS. <i>Accreditation</i> means recognition to maintain a standard. In the CASS Bylaws, <i>accreditation</i> means the desired status of a member in good standing which confirms that the continuing education standards of the College have been and are being met.</p> |
| <p>My school authority expects me to take professional learning that is not part of the CASS CEP. What should I do?</p> | <p>Submit the professional learning as self-directed learning. See the Accreditation Requirements Chart.</p> |
| <p>As a regulated member, do I have to participate in the CEP?</p> | <p>Yes, see the CASS Bylaws for more information such as Sections 1-14 to 1-18.</p> |
| <p>I really like the CASS Conferences as they are. Will they change?</p> | <p>The format of the conferences will be mostly the same but core courses will be offered as a choice at some of the conferences.</p> |
| <p>I would like to provide feedback on the Accreditation Requirements Chart and the CEP what do I do?</p> | <p>Provide your feedback about the Accreditation Requirements Chart on CASS Pro-spective. For other feedback or questions about the CEP, email us at: admin@cass.ab.ca</p> |